



WYOMING CENTRAL SCHOOL BOARD OF EDUCATION

REGULAR MEETING 7:00

March 10, 2022

- I. Pledge of Allegiance
- II. Call to Order
- III. Agenda: Additions or Deletions
- IV. Public Forum
- V. Presentations
- VI. Action Items
 - A. Approve minutes of the 2/10 /22 special and regular meetings
 - B. Approve Treasurer Reports and Budget Transfers for February 2022
- VII. President's Report
- VIII. Superintendent's Report
- IX. Board Discussion
- X. Finance
- XI. Old Business
- XII. New Business
 - A. Approve Staff Appreciation Week expenses not to exceed \$250
 - B. Approve the proposed Administrative Budget of the GLSW BOCES for 2022-2023
 - C. Approve the following board meetings for April 2022: Regular meeting 4/7/22 and Special Meeting 4/19/22
 - D. Approve the resolution to participate in the cooperative natural gas bid through WFL BOCES for the next fiscal year
 - E. Approve agreement between The Wyoming County Youth Bureau and Wyoming Central School for related services provided to preschoolers with disabilities December 1, 2021 through June 30, 2024
 - F. Approve 100K Capital Outlay Exception Project in 2022-2023 fiscal year
 - G. Approve 2022-2023 Instructional Calendar
 - H. Approve part time cleaning position to becoming full time

- I. Approve transportation reimbursement for NYSCOSS Winter Institute
- J. Discuss Summer Pre-K teacher, Summer Reading Teacher, Summer Nurse, Summer Cleaners
- K. Speech contract
- XIII. Executive Session
- XIV. Personnel
 - A. Approve substitute cleaner
 - B Approve letter of resignation
 - C Approve summer days for CSE Chair
- XV. CPSE/CSE
- XVI. Adjournment

WYOMING CENTRAL SCHOOL
WYOMING, NEW YORK
BOARD OF EDUCATION
SPECIAL MEETING
FEBRUARY 10, 2022

Members present: Mrs. Bush(remote), Mr. Chamberlain, Mrs. Merrill, Mr. True,
Mrs. Washburn, Mr. Wetherwax, Mrs. White

Others present: Mrs. Herman, Mrs. Stroud, Mrs. Norton

Call to Order: The meeting was called to order at 6:30 p.m. by Mr. Chamberlain, Board President.

Public Forum: None.

Executive Session: Be it resolved, the Board retires into executive session at 6:32 p.m., for the purpose of the annual Superintendent's evaluation, on motion by Mr. True and second by Mrs. Merrill.
Yes-7 No-0 (motion approved)

Out of Executive Session: The Board reconvened regular session at 6:58 p.m.

Adjournment: Be it resolved, the Board adjourns the meeting at 6:59 p.m. on motion by Mr. True and second by Mrs. Merrill.
Yes-7 No-0 (motion approved)

Respectfully submitted,

Nancy Norton
District Clerk

WYOMING CENTRAL SCHOOL

WYOMING, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

FEBRUARY 10, 2022

- Members present:** Mrs. Bush(remote), Mr. Chamberlain, Mrs. Merrill, Mr. True, Mrs. Washburn, Mr. Wetherwax, Mrs. White
- Others present:** Mrs. Herman, Mrs. Stroud, Mrs. Norton
- Guests:** Sherri Bartz, Amy Camp, Meghan Barker, Danyle Raines, Tom Jaroszek, Marsha Morgan, Lisa M. Heineman
- Call to Order:** The meeting was called to order at 7:00 p.m. by Mr. Chamberlain, Board President.
- Approval of Agenda:** Be it resolved, the Board approves the agenda with additions on motion by Mr. True and second by Mrs. Washburn.
Yes-7 No-0 (motion approved)
- Presentations:** Amy Camp, Meghan Barker and Sherri Bartz members of the CDEP committee gave a presentation, on the multi-year implementation of Restorative Justice Practice Training, and how it is implemented in their classrooms.
- Public Forum:** Jessica Merrill addressed a shift in the middle school culture, creating an uncomfortable learning environment: students feeling isolated and bullied for not belonging to certain groups and teachers reinforcing those groups; students taking surveys and participating in discussion, based on Restorative Justice Practices, on topics that should be discussed by families, not at school; public displays of affection taking place in the hallways.
Marsha Morgan spoke in regard to kids are feeling excluded.
Danyle Raines spoke in regard to kids being divided, teachers siding with certain groups, the Wyoming school family being divided and the need to fix what is broken.
- Communications:** None.
- Action Items:** Be it resolved, the Board approves the minutes of the 1/13/22 regular meeting on motion by Mr. True and second by Mrs. Merrill.
Yes-7 No-0 (motion approved)

Be it resolved, the Board approves the January 2022 Treasurer's Report and Budget Transfers on motion by Mr. True and second by Mrs. Merrill.

Yes-7 No-0 (motion approved)

President's Report:

The John Deere tractor suffered a malfunction carrying salt and is being repaired.

Superintendent's Report:

Awaiting updates to the masking mandate for school districts in March. Sam West, Resource Officer, will hold a DARE presentation for 4th-8th graders.

Lauren (Restore (sexual assault services) in Wyoming County) will be at our district March 21st and 23rd to educate on Erin's Law (requires that all public schools in each state implement a prevention-oriented child sexual abuse program which teaches: Students in grades preK-12th grade, age-appropriate techniques to recognize child sexual abuse and tell a trusted adult, school personnel all about child sexual abuse, parents and guardians the warning signs of child sexual abuse, plus needed assistance, referral or resource information to support sexually abused children and their families.

Old Business:

None.

New Business:

Be it resolved, the Board approves to nominate the following nominees, for at-large positions on the Board of Cooperative Educational Services, whose terms of office would begin on July 1, 2022, on motion by Mrs. Merrill and second by Mr. True:

3 Year Term Norbert Fuest (seeking re-election)
2039 Church Road, Darien Center, NY 14040
Resident in Attica CSD

3 Year Term Robert DeBruycker (seeking re-election)
14 Fisk Place, Avon, NY 14414
Resident in Avon CSD

3 Year Term Christy Crandall Bean (seeking re-election)
24 Massachusetts Street – PO Box 945
Nunda, NY 14517
Resident in Keshequa CSD

Yes-7 No-0 (motion approved)

Information on the current status of the district's grants, was reviewed.

Budget Review included the following:

- Foundation Aid is at 3% or \$51,000 more than last year.
- Building Aid will end in 2024-2025, need to prepare for the next building project.
- Transportation Aid and BOCES Aid projected in the Governor's budget is not accurate, we will need to calculate
- Maintain BOCES rental income.
- Texas Brine Pilot Program 2021 payment was negatively impacted by the Town of Middlebury reassessment.
- Salaries, the biggest expense, are unknown, as the district is in negotiations, with both groups.
- No letters of retirement have been received.
- Staffing will remain the same.
- Summer cleaners, to be determined.
- Minimum wage increase of 5.6%.
- Request for Proposal of auditing services has been issued.
- Terms and Conditions Agreements for 2022-2023 are waiting for the completion of negotiations of the two groups.
- BOCES still working on projected expenses.
- Edutech costs have risen.
- Tax Cap is not 2%, our school is 3.27% or \$68,242, if the budget goes above the 3.27%, a super majority vote will be needed for the budget to pass. A 1% increase in taxes equals \$21,000.
- Career/Technical costs increased 17%, as more students are enrolled.
- Transportation includes a new micro bus with wheelchair, by 2027 all new buses purchased will be electric and by 2035 the entire fleet has to be electric.
- Special Education costs are unknown.
- Health Insurance will increase 12.5%.
- Employees Retirement will be 11.6% and Teachers Retirement will be 10.29%.
- Capital Project debt will be paid off in June.

-Continue to aid the Capital Project Reserve for the next project.

Be it resolved, the Board approves to purchase (2) iPods for school media on motion by Mr. True and second by Mrs. Washburn.

Yes-7 No-0 (motion approved)

Be it resolved, the Board approves the following on motion by Mr. True and second by Mrs. Washburn:

WHEREAS, on January 24th, State Supreme Court Justice Thomas Rademacher of Nassau County ruled that the New York State mask mandate was unconstitutional, citing lack of proper legislative due process: "The mandate is a law that was promulgated and enacted unlawfully by an executive branch state agency, and is therefore void and unenforceable";

WHEREAS, Appellate Division Justice Robert Miller granted a stay on the States masking rules, pending an appeal to Justice Rademacher's decision

WHEREAS, on February 10th, 2022, Governor Hochul lifted the mask mandate for businesses and public gatherings across New York State;

WHEREAS, the state has nevertheless decided to require the continued use of masks/face coverings in schools across New York State;

WHEREAS, the Board of Education recognizes the confusion these unprecedented legal rulings are causing across our community and state is leading to undue stress on our students, parents, staff, and other community members;

WHEREAS, the Board of Education realizes the community is looking to us to provide insight as to what the official status of mask mandates is within our school buildings, vehicles, and grounds;

NOW THEREFORE BE IT RESOLVED, the Board of Education will defer to the official position of our local health department (Wyoming County Department of Health) on when we should lift mask mandates;

BE IT FURTHER RESOLVED, that once Wyoming County Health Department policy allows for the discontinuation of masking mandates, Wyoming Central School will no longer enforce our current masking policy;

BE IT FURTHER RESOLVED, that until such time as the Wyoming County Health Department allows for removal of our current masking policy,

Students, Staff, and visitors will continue to be required to abide by said policy, found in the Wyoming Central School Code of Conduct.

Yes-7 No-0 (motion approved)

Be it resolved, the Board approves the following additions to board agendas, on motion by Mrs. Merrill and second by Mr. True:

-Board Members Discussion Items

-Finance

Yes-7 No-0 (motion approved)

Executive Session:

Be it resolved, the Board approves to retire into executive session at 8:30 p.m., for the purpose of personnel, on motion by Mr. True and second by Mrs. Bush.

Yes-7 No-0 (motion approved)

Out of Executive Session:

The Board reconvened regular session at 9:48 p.m.

Personnel:

Be it resolved, the Board approves Heather Washburn, 4 Chapel Street, Castile, NY 14427, as a substitute cleaner, at the rate of \$13.20 per hour, effective 2/11/22, pending fingerprinting clearance, on motion by Mr. True and second by Mrs. Washburn.

Yes-7 No-0 (motion approved)

Be it resolved, the Board accepts Traci Hoffman's letter, requesting a Leave of Absence, dated 2/9/22, on motion by Mr. True and second by Mrs. Washburn.

Yes-7 No-0 (motion approved)

CSE/CPSE:

Be it resolved, the Board approves the CPSE minutes dated Jan. 4, 2022 and the CSE minutes dated January 10, 18, 24, 25, & 28, 2022 on motion by Mr. True and second by Mrs. Merrill.

Yes-7 No-0 (motion approved)

Adjournment:

Be it resolved, the Board approves to adjourn the meeting at 9:50 p.m. on motion by Mr. Wetherwax and second by Mr. True.

Yes-7 No-0 (motion approved)

Respectfully submitted,

Nancy Norton
District Clerk

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR

Cooperative Natural Gas Bid WFL 2023-19
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WHEREAS, The Board of Education, Wyoming Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...

WHEREAS, The Board of Education, Wyoming Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Wyoming Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Wyoming Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Wyoming Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Wyoming Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Wyoming Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Superintendent on behalf of the Board of Education, Wyoming Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Date

Emily Herman, Superintendent

Wyoming Central School District

Agreement

Between

WYOMING COUNTY YOUTH BUREAU

and

WYOMING CENTRAL SCHOOL

1225 Route 19

Wyoming, NY 14591

FOR THE PERIOD DECEMBER 1, 2021 THROUGH JUNE 30, 2024

FOR RELATED SERVICES

PROVIDED TO PRESCHOOLERS WITH DISABILITIES

AGREEMENT

THIS AGREEMENT, which shall be deemed to be dated as of the date the last party executed this agreement, by and between **WYOMING COUNTY**, a municipal corporation with offices at 143 North Main Street, Warsaw, New York 14569, hereinafter referred to as "**County**" and, **WYOMING CENTRAL SCHOOL**, having an office or residing at, **1225 Route 19 Wyoming, NY 14591**, hereinafter referred to as the "**Contractor**" is for the provision of related services to preschool children with disabilities.

WITNESSETH:

WHEREAS, the County is required to contract with qualified service providers in order to make available those related services to preschool children with disabilities pursuant to section 4410 of the New York State Education Law and Part 200 of the Regulations of the Commissioner of Education of the State of New York.

WHEREAS, the Wyoming County Board of Supervisors, by Resolution Number _____, adopted on _____, 2021, authorized the execution of an agreement with the Contractor for such services;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties agree as follows:

1. **TERM:**
The term of this agreement shall commence on **December 01, 2021** and shall end on **June 30, 2024** unless terminated earlier as provided herein.
2. **SERVICES:**
Appropriate services as set forth in **Appendices A and A-1** shall be provided by the Contractor subject to and in accordance with the requirements of section 4410 of the New York State Education Law and Part 200 of the Regulations of the Commissioner of Education and all other applicable federal, state, and local laws and regulations. Copies of current regulations may be obtained from any local SETRC office.

Services shall adhere to the Individual Education Plan (IEP) established for each enrolled child. The Contractor may not modify, revise, initiate, or terminate the provision, duration, or frequency of any of the related services recommended by a student's IEP for any reason. Such modifications, revisions, initiations or terminations must first be recommended by the Committee on Preschool Special Education (CPSE) and the Board of Education (BOE) for the appropriate school district as the result of a scheduled CPSE meeting. The Contractor shall report in writing any desired change in location, frequency, and/or duration of services to the municipality representative and the CPSE chairperson of the school district in which the child resides.

The Contractor shall submit to the municipality representative, CPSE chairperson, and parents/legal guardians copies of all progress reports (**See Appendices B and C**). Such reports shall be prepared every ten weeks during the school year session and once at the conclusion of summer session if applicable. The Contractor shall also submit copies of results and reports of any additional formal or informal testing completed following the initial evaluation. The Contractor shall attempt to attend all CPSE meetings for the children being served. If unable to attend, Contractor will submit most recent testing and progress reports to the CPSE chairperson prior to the scheduled CPSE meeting for the committee to review.

The Contractor shall to the extent reasonably possible, provide timely notice to an appropriate individual at the location where services were scheduled to be provided in case of any delay or cancellation due to illness, weather conditions, or other unforeseen events.

The Contractor shall supply all equipment required for performance of services rendered as per this agreement.

3. STANDARDS OF PERFORMANCE:

The Contractor warrants and represents that it is duly licensed, certified, registered and/or approved under all applicable local, state, and federal laws, statutes, and regulations to provide the services required by this agreement. The Contractor warrants and represents that each person engaged in providing services hereunder shall be:

- a) Completely trained, fully qualified, and competent to provide such services;
- b) Properly licensed, certified or registered as required by law; and
- c) Approved as required by the regulations to deliver such services to the extent authorized by their licensure, certification, registration, and/or qualifications. The Contractor shall provide written documented verification of the required licensure; certification, registration or approval of any person providing services under this agreement or such information as may be requested regarding the training and qualifications of any such person.

All professional services provided by the Contractor under this agreement shall be performed consistent with the professional standards and skills established and expected for such services. The Contractor shall be responsible for the delivery of appropriate services, including the training and/or retraining of direct service staff. Individuals shall honor their responsibility to achieve and maintain the highest level of professional competence and practice according to the requirement of their licensure and/or certification. Individuals shall engage in only those aspects of the professions that are within the scope of their competence, considering their level of education, training and experience. Individuals licensed by the NYSED Office of Professions Division of Professionals Licensing Services, shall abide by the Rules of the Board of Regents on Professional Conduct, Section 29.1 General Provisions for all Professions. (See appendix D)

4. BASIC HEALTH REQUIREMENTS:

To the extent permitted by the Americans with Disabilities Act and other federal and state laws, the Contractor shall be required to have a physical and shall be free from any health impairment that would pose a risk to the children or that may interfere with the performance of the Contractor's duties. All individuals providing direct services to children shall be required to maintain immunization: tetanus every ten (10) years; tuberculosis (PPD intradermal) every two (2) years. The Contractor shall maintain documentation and be able to provide same as requested by the County.

5. CHILD ABUSE REGISTRY:

The Contractor shall cooperate with the County to comply with Section 424-a of NYS Social Service Law requiring municipalities to ensure submission to the Justice Center for a check of the Staff Exclusion List (SEL) and completion/submittal of form LDSS-3370 to the State Central Register of Child Abuse and Maltreatment (SCR). Municipalities are responsible for submitting this information for owners/operators of agencies and individual practitioners who are being considered for contract for related services and who have the potential for regular and substantial contact with children who receive preschool special education services.

The database checks must be completed and acceptable responses received from the SEL and SCR prior to any unsupervised contact between a child receiving services and the individual service provider. The presence of a parent or caregiver in the home is not considered supervision in this context and does not preclude the need for an SEL and/or SCR database check. Therefore, any provider who has the potential for regular and substantial contact with a child, and who has not been checked through the SEL and SCR, can only provide services in a supervised setting, with another professional acting as supervisor.

The results of the SEL check shall be handled in accordance with Social Services Law 495(3). If any provider is listed on the SEL, the County is required to prohibit that provider from service provision. If any provider is not on the SEL, the County shall make an inquiry of the SCR through the Office of Children

and Family Services. The SCR will notify the County in writing that the person being checked either has or has not been found to be the subject of an indicated report of child abuse or maltreatment as defined under Section 424-a of Social Services Law. At least 30 days should be allowed for the SEL and SCR to respond to a database check request.

6. MANDATED CHILD ABUSE REPORTING:

Pursuant to Title 6, Article 6, Chapter 55 of the New York State Social Service Law, the Contractor and his/her/their employees/subcontractors are mandated child abuse reporters, and as such, must comply with all statutes and regulations pertaining to the same.

7. PAYMENT FOR SERVICES:

The County, in accordance with the provisions of this agreement, shall reimburse the Contractor for contracted services as follows:

- a) **Rates—Reimbursements shall be according to the related services as designated in Appendix A.** When the Contractor travels to the child; the Contractor shall be compensated at the rate of \$55.00 per half hour of individual service and at the rate of \$27.50 per half hour per child for group service. When the child is transported by the parent/guardian to the site of the Contractor to receive related services, the Contractor shall be compensated at the rate of \$30.00 per half hour of individual service and at the rate of \$15.00 per half hour per child for group service. A group shall not exceed five (5) children with IEP's. One to one aide related services shall be compensated at the rate of \$10.00 per half hour of individual service.
- b) **Submission of Vouchers—All billings must be accompanied by a county voucher such as Appendix E or a similar invoice used by the Contractor.** Supporting documents shall include an original, completed, and signed Program Logsheet attached as Appendix F. The Contractor shall include on the monthly Program Logsheet for each child attendance records for the services provided and a verifying signature from the child's parent or daycare provider witnessing the provision of services by the Contractor. The Contractor shall only bill for services performed and involving direct contact with a child. No billing shall be submitted nor processed for attendance at meetings, completion of paperwork, and unavailability of the child for the rendering of services or similar circumstances. Vouchers received prior to the fourth day of the month will be processed and paid within forty-five (45) days. Any voucher received after the fourth day of the month will not be processed and paid until the next billing cycle.
- c) **Reimbursement—Preschool related services may be reimbursed only if they are specifically authorized in the child's IEP.** No payment shall be required to be made by the County for services prior to receipt of a Request for Commissioner's Approval of Services for Children with Disabilities (STAC-1). No claim will be accepted or paid if such claim is not eligible for reimbursement under Section 4410 of the New York State Education Law and in accordance with Part 200 of the Regulations of the Commissioner at the time the claim is submitted. Payment shall be made after audit and approval by the County Board of Legislators. All claims for payment shall be submitted in accordance with the billing and audit expectations of the County as previously stated in this section.
- d) **Coordination—Shall be reimbursed at the rate of \$55 per half hour of individual service as established by the County for service providers assigned by the school district to coordinate two (2) or more related services pursuant to section 4410 (10) (c) of the Education Law.** The rate shall be paid once monthly for up to (10) sessions during the school year and up to two (2) sessions during a summer or extended schoolyear (ESY).

No parent or any other person shall be required or requested to make any payment for services in addition to the payments made by the County pursuant to this agreement unless otherwise prescribed by law.

8. MEDICAID:

The Contractor will complete and sign the Medicaid Provider Agreement and the Statement of Reassignment in **Appendices G and H**. The Contractor shall include with the submission of their monthly Program Logsheets a completed daily session notes form such as **Appendix I**. Each daily session note must include: Whether the service was provided individually or in a group (specify actual group size); the setting in which the service was rendered (school, home, other); date and time the service was rendered (record session start time and end time as well as length in minutes); brief description of the student's progress made by receiving the service during the session; printed name and title as well as the signature and credentials of the servicing provider and signature/credentials of supervising clinician as appropriate; CPT code(s) must be included for EACH Medicaid billable session. The following must also be included on the session notes, but can be written just once at the top of the page: student's name and specific type of service provided. The Contractor shall adhere to all requirements of the new State Plan Amendment (SPA). Additional guidance documents can be found at: http://www.oms.nysed.gov/medicaid/billing_claiming_guidance/

9. WRITTEN ORDERS/REFERRALS:

The County will not be responsible for payment of any evaluation or service provided without a required written order/referral such as **Appendix J**. The written order/referral must include: the name of the child for whom the order is written; the complete date the order was written and signed; the service that is being ordered; provider's contact information (office stamp or preprinted address and telephone number); signature of a NYS licensed and registered physician, a physician assistant, or a licensed nurse practitioner acting within his or her scope of practice (for psychological counseling services this also includes an appropriate school official and for speech therapy services, a speech-language pathologist); the ordering practitioner's National Provider Identifier (NPI) or license number; and a valid ICD-10-CM diagnosis code. While providing an National Provider Identifier (NPI) to the county is optional, doing so will ensure that the county can efficiently meet claims submission requirements. To provide consistency and clear direction in written orders/referrals, the preferred format for dates is mm/dd/yyyy and the Contractor has the responsibility to convey such to the ordering provider. Please note that the date of the written order/referral must be prior to delivery of the evaluation and/or services. Related services may all be on one written order/referral provided the child's need for each service is specifically documented.

10. RECORDS:

The Contractor shall prepare and make available such statistical, financial, and other records pursuant to Section 4410 of the New York State Education Law, as are necessary for reporting and accountability. All documents and records shall be consistent with New York State financial requirements. The financial records and other financial documents relevant to this agreement shall be retained by the Contractor for nine (9) years after the school year in which services were rendered. These records pursuant to section 4410 of the New York State Education Law shall be subject at all reasonable times to inspection, review or audit by the County, the State of New York, acting through the Education Department or the Office of the State Comptroller, federal and other personnel duly authorized.

11. QUALITY ASSURANCE PARTICIPATION:

The Contractor shall participate in quality assurance activities that may include unannounced and announced site visits by the County, record reviews, family satisfaction surveys and other quality assurance activities as deemed necessary by the County.

12. CONFIDENTIALITY:

The Contractor is subject to the provisions of the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. Section 1232g; 34 C.F.R. Part 99). The Contractor shall observe and require all employees to observe all applicable Federal and New York State requirements relating to confidentiality of records and information. Personally identifiable data, information, or records pertaining to an eligible child shall not be disclosed by any officer or employee of the Department of Education, municipalities, evaluators, or service providers to any person other than the parent of such child, except in accordance with Title 34 of

the Code of Federal Regulations Part 99, Sections 300.560 through 300.576 (with the modification specified in section 303.5b of Title 34 of the Code of Federal Regulations) and Part 303 of Title 34 of the Code of Federal Regulations (Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402) to preserve the confidentiality of records pertaining to children participating in the preschool special education program.

13. INDEPENDENT CONTRACTOR:

For the purpose of this agreement, the Contractor is and shall in all respects be considered an independent contractor. The Contractor, its individual members, directors, officers, employees and agents are not and shall not hold itself out or claim to be an officer or employee of Wyoming County or make claim to any rights accruing thereto, including, but not limited to, Worker's Compensation, unemployment benefits, Social Security or retirement plan membership or credit.

14. EMPLOYMENT COMPENSATION, PAYROLL TAXES, INSURANCES, ETC.:

The Contractor shall have the direct and sole responsibility for the following: payment of wages and other compensation; reimbursement of the Contractor's employees' expenses; compliance with Federal, State and Local tax withholding requirements pertaining to income taxes, Worker's Compensation, Social Security, unemployment and other insurance or other statutory withholding requirements; and all obligations imposed on the employer of personnel. The County shall have no responsibility for any of the incidences of employment.

15. NON-DISCRIMINATION:

The Contractor agrees that in carrying out its activities under the terms of this agreement it shall not discriminate against any person due to such person's race, color, creed, disability, sex, marital status, age or national origin and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as presently set forth in Sections 290-301 of the Executive Law of the State of New York.

16. NON-ASSIGNMENT:

The Contractor shall not, in whole or part, assign, convey, transfer, sublet, mortgage, pledge, hypothecate, or grant any security interest in or otherwise dispose of this agreement, or any of its right, title, or interest herein or its power to execute this agreement, to any other person or entity without the prior written consent of the County.

17. SUBCONTRACTORS:

All agreements between Contractor and subcontractors shall be by written contract and a copy shall be provided to the County. All subcontracts entered into by the Contractor relative to the purchase of services pursuant to this Contract shall be written in accordance with all applicable federal and State laws, regulations and guidelines. No provision of any such subcontract shall be deemed to require any obligation, financial or otherwise, on the part of the County in addition to the established rates of the County. Any arrangements entered into by a Contractor with a subcontractor shall be governed by all applicable provisions relating to conflict of interest pursuant to the Laws of New York State. The Contractor shall not be relieved of any responsibility under this Contract by any subcontract.

18. INSURANCE:

The Contractor will, at its own expense, procure and maintain a policy or policies of insurance during the term of this agreement. The policy or policies of insurance required are standard Worker's Compensation Insurance; general and professional liability insurance (including, without limitation, contractual liability) with minimum limits of liability in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and, automobile liability insurance in the amount of \$250,000 each occurrence for bodily injury and property damage. Original certificates evidencing such coverage and indicating that such coverage will not be cancelled or amended without thirty (30) days prior written notice to the County, shall be delivered to the County before final execution of this agreement. If any such policies expire or are cancelled during the term of this agreement, the Contractor shall immediately furnish an original Certificate of Insurance evidencing proper renewal or replacement of the policies. The

Contractor's general liability and professional liability insurance shall provide for and name Wyoming County as an additional insured for the purposes of coverage but not the payment of premium. All policies of insurance shall be issued by companies in good financial standing duly and fully qualified and licensed to do business in New York State or otherwise acceptable to the County.

If any required insurance coverage contains aggregate limits or applies to other operations of the Contractor, outside of those required by this agreement, the Contractor shall provide Wyoming County with prompt written notice of any incident, claims settlement, or judgment against that insurance which diminishes the protection such insurance affords Wyoming County. The Contractor shall further take immediate steps to restore such aggregate limits or shall provide other insurance protection for such aggregate limits.

19. INDEMNIFICATION:

Notwithstanding the limits of any policy of insurance provided by the Contractor pursuant to this agreement, the Contractor agrees to indemnify and hold harmless the County and at the request of the County, defend the County against any and all claims, judgments, costs, awards, liability, loss, damage, suit or expense of any kind which the County may incur, suffer or be required to pay by reason of or in consequence, directly or indirectly, of the fault, failure, omission or negligence of the Contractor, its agents, officers, members, directors or employees, including any misrepresentations contained in the agreement or the breach of any warranty made herein or the failure of the Contractor to carry out its duties under this agreement or otherwise arising out of or in connection with, directly or indirectly, this agreement. The Contractor shall not be required to indemnify the County for any damage or loss arising out of any negligent acts or willful misconduct of the County, its officers or agents. If a conflict arises between the indemnification contained in this agreement and the insurance certificate provided by the Contractor pursuant to this agreement, the indemnification under this paragraph controls.

20. AMENDMENT IN WRITING ONLY:

This agreement may be modified or amended only in writing, duly executed by all parties, and shall be attached to and become a part of this agreement.

21. ENTIRE AGREEMENT:

This agreement constitutes the entire agreement between the County and the Contractor and supersedes any and all prior agreements between the parties hereto for the services herein to be provided. The agreement shall be governed by and construed in accordance with the laws of New York State without regard or reference to its conflict of law principles.

22. CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND RESPONSIBILITY:

The contractor certifies that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this or other covered transactions by any Federal department or agency;
- b) Have not within a three (3) year period been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract, including any violations of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted for or otherwise criminally or civilly charged by a Government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph b above;
- d) Have not within a three (3) year period had one or more public transactions (Federal, State or local) terminated for cause of default.

If the Contractor is unable to certify to any of the statements lettered (a) through (d) above, a written explanation shall be submitted to the County.

23. TERMINATION:

This agreement may be terminated at any time upon sixty (60) days written notice by either party to the other party, without incurring any penalty on account of such termination. Notwithstanding the provisions of this paragraph, the County may terminate this agreement immediately upon written notice to the Contractor upon the happening of any of the following:

- a) Funding for the services to be performed under this contract is terminated or curtailed
- b) The Contractor becomes bankrupt, insolvent or makes an assignment for the benefit of creditors
- c) The Contractor violates any of the terms and conditions of this agreement, or any relevant statute or regulation

WYOMING COUNTY

Rebecca Ryan, Chairwoman, Wyo. Co. Board of Supervisors

Date

PROVIDER

Signature of Provider

Date

SERVICES LISTING

- Speech Language Pathologist**
- Teacher of the Speech and Hearing Handicapped***
- Physical Therapist**
- Occupational Therapist**
- Occupational Therapy Assistant****
- Teacher of the Visually Impaired**
- Teacher of the Hearing Impaired**
- Interpreter**
- Psychological Counseling**
- 1:1 Aide-----Individual assistance with education**

*** Supervision of Teachers of the Speech and Hearing Handicapped.** All children receiving speech-language services may receive these services from a teacher of the speech and hearing handicapped under the direction of a New York State Licensed or ASHA Certified Speech-Language Pathologist (SLP). At the time of contract renewal, the agency providing the service will fill out the "Under the Direction of" form in **Appendix A-1**. This form will be updated and sent to the municipality by the agency providing the service as changes are made. The SLP providing direction to the teacher of the speech and hearing handicapped must:

- Assure the delivery of speech-language pathology services as per the student's IEP.
- Assure the services are medically appropriate.
- Provide face to face contact with the child receiving speech services at the beginning of treatment (before the first actual speech therapy session) and periodically thereafter.
- Clearly document the first meeting between the qualified SLP and the child.
- Be readily available, as needed, to the teacher of the speech and hearing handicapped for assistance and consultation but need not be on the premises; and
- Review periodic progress notes prepared by the teacher of the speech and hearing handicapped, consult with the teacher and make recommendations, as appropriate.

**** Licensed occupational therapy assistants** may provide treatment according to a plan developed by or in collaboration with a licensed occupational therapist. They must work under the supervision of a licensed occupational therapist.

**CERTIFICATION
OF
UNDER THE DIRECTION AND ACCESSIBILITY**

I, _____, CCC-SLP, Licensed Speech-Language Pathologist, with current license number _____, certify that I am providing "Under the Direction" (attached) services to the following Certified Teachers of the Speech and Hearing Handicapped (Therapist):

Name of Therapist	

I am providing accessibility to the Teachers of the Speech and Hearing Handicapped in the following manner:

Signature of Licensed Speech/Language Pathologist

Date

GOALS AND OBJECTIVES

Student Name: _____
 Year: _____
 School/Placement: _____
 Service: _____
 Teacher/Therapist: _____

ANNUAL GOALS AND OBJECTIVES:

Author: _____ Provider: _____
 Assigned Date: _____

SHORT TERM MEASUREABLE OBJECTIVES	CRITERIA	METHODS	1 ST	2 ND	3 RD	4 TH	5 TH
_____ _____ _____							
_____ _____ _____							
_____ _____ _____							
_____ _____ _____							

CODE: M-Mastered and Date Mastered CP-Continuing Progress NR-Needs Re-teaching NP-Needs Practice
 NT-Not Taught D-Discontinued

COMMENTS

1st _____

2nd _____

3rd _____

4th _____

5th _____

* Teacher and/or related service personnel will update this document on a quarterly basis with the report card to parents or guardians

THE BOARD OF REGENTS ON PROFESSIONAL CONDUCT
Section 29.1
GENERAL PROVISIONS FOR ALL PROFESSIONALS

(a) Unprofessional conduct shall be the conduct prohibited by this section. The Provisions of these rules applicable to a particular profession may define additional acts or omissions as unprofessional conduct and may establish exceptions to these general prohibitions.

(b) Unprofessional conduct in the practice of any profession licensed or certified pursuant to title VIII of the Education Law shall include:

(1) Willful or grossly negligent failure to comply with substantial provisions of Federal, State or local laws, rules or regulations governing the practice of the profession;

(2) Exercising undue influence on the patient or client, including the promotion of the sale of services, appliances or drugs in such manners as to exploit the patient or client for the financial gain of the practitioner or of a third party;

(3) Directly or indirectly offering, giving, soliciting, or receiving or agreeing to receive, any fee or other consideration to or from a third party for the referral of a patient or client or in connection with the performance of professional services;

(4) Permitting any person to share in the fees for professional services other than: a partner, employee, associate in a professional firm or corporation, professional subcontractor or consultant authorized to practice the same profession, or a legally authorized trainee practicing under the supervision of a licensed practitioner. This prohibition shall include any arrangement or agreement whereby the amount received in payment for furnishing space, facilities, equipment or personnel services used by a professional licensee constitutes a percentage of, or is otherwise dependent upon, the income or receipts of the licensee from such practice, except as otherwise provided by law with respect to a facility licensed pursuant to article 28 of the Public Health Law or article 13 of the Mental Hygiene Law;

(5) Conduct in the practice of a profession which evidences moral unfitness to practice the profession;

(6) Willfully making or filing a false report, or failing to file a report required by law or by the Education Department or willfully impeding or obstructing such filing, or inducing another person to do so;

(7) Failing to make available to a patient or client, upon request, copies of documents in the possession or under the control of the licensee which have been prepared for and paid for by the patient or client;

(8) Revealing of personally identifiable facts, data or information obtained in a professional capacity without the prior consent of the patient or client, except as authorized by law;

(9) Practicing or offering to practice beyond the scope permitted by law, or accepting and performing professional responsibilities which the licensee knows or has reason to know that he or she is not competent to perform, or performing without adequate supervision professional services which the licensee is authorized to perform only under the supervision of a licensed professional, except in an emergency situation where a person's life or health is in danger;

APPENDIX D

(10) Delegating professional responsibilities to a person when the license delegating such responsibilities knows or has reason to know that such person is not qualified, by training, by experience or by licensure, to perform them;

(11) Performing professional services, which have not been duly authorized by the patient or client or his or her legal representative;

(12) Advertising or soliciting for patronage that is not in the public interest:

(i) Advertising or soliciting not in the public interest shall include but not be limited to advertising or soliciting that:

(a) Is false, fraudulent, deceptive, misleading, sensational or flamboyant;

(b) Represents intimidation or undue pressure;

(c) Uses testimonials;

(d) Guarantees any service;

(e) Makes any claim relating to professional services or products or the cost or price therefore which cannot be substantiated by the licensee, who shall have the burden of proof;

(f) Makes claims of professional superiority which cannot be substantiated by the licensee, who shall have the burden of proof;

(g) Offers bonuses or inducements in any form other than a discount or reduction in an established fee or price for a professional service or product;

(ii) The following shall be deemed appropriate means of informing the public of the availability of professional services:

(a) Informational advertising not contrary to the foregoing prohibitions; and

(b) The advertising in a newspaper, periodical or professional directory or on radio or television of fixed prices, or a stated range of prices, for specified routine professional services, provided that there is an additional charge for related services which are an integral part of the overall service being provided by the licensee and the advertisement shall so state, and provided further that the advertisement indicates the period of time for which the advertised prices shall be in effect;

(iii)

(a) All licensees placing advertisements shall maintain, or cause to be maintained, an exact copy of each advertisement, transcript, or videotape thereof as appropriate for the medium used, for a period of one year after its last appearance. This copy shall be made available for inspection upon demand of the Education Department or in the case of physicians physician's and specialist's assistants, the Department of Health;

(b) A licensee shall not compensate or give anything of value to representatives of the press, radio, television or other communications media in anticipation of or in return for professional publicity in a new item;

(iv) No demonstrations, dramatizations or other portrayals of professional practice shall be permitted in advertising on radio or television;

(13) Failing to respond within 30 days to written communications for the Education Department or the Department of Health and to make available any relevant records with respect to an inquiry or complaint about the licensee's unprofessional conduct. The period of 30 days shall commence on the date when such communication was delivered personally to the licensee. IF the communication is sent from either department by registered or certified mail, with return receipt requested, to the address appearing in the last registration the period of 30 days shall commence on the date of delivery to the licensee, as indicated by the return receipt.

**MEDICAID PROVIDER AGREEMENT
BETWEEN THE NEW YORK STATE DEPARTMENT OF HEALTH
AND SERVICE PROVIDERS**

Contingent upon approval by the New York State Department of Health and Wyoming County to participate in Preschool (Section 4410) Program and the satisfactory completion of a Medicaid provider agreement and statement of reassignment for the purpose of establishing eligibility to participate in the New York State Medicaid Program under title XIX of the Social Security Act, **WARSAW CENTRALSCHOOL**, hereinafter called the Provider, agrees as follows to: **WYOMING**

- A. (1) Keep any records necessary to disclose the extent of services the Provider furnishes to recipients receiving assistance under the New York State Plan for Medical Assistance.
- (2) On request, furnish the New York State Department of Health, or its designee, and the Secretary of the United States Department of Health and Human Services, and the New York State Medicaid Fraud Control Unit any information maintained under paragraph (A)(1), and any information regarding any Medicaid claims reassigned by the Provider to the Preschool County Agency.
- (3) Comply with the disclosure requirements specified in 42 CFR Part 455, Subpart B.
- B. Comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Federal Rehabilitation Act of 1973, and all other State and federal statutory and constitutional non-discrimination provisions which prohibit discrimination on the basis of race, color, national origin, handicap, age, sex, religion and marital status.
- C. Abide by all applicable federal and State laws and regulations, including the Social Security Act, the New York State Social Services Law, Part 42 of the Code of Federal Regulations and Title 18 of the Codes Rules and Regulations of the State of New York.
- D. Provide services in accordance with Section 4410 of the New York State Education Department as amended and Part 200 of the Commission Regulations (SED).

Authorized Signature: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____ Date signed: _____

APPENDIX G

STATEMENT OF REASSIGNMENT

WYOMING CENTRAL SCHOOL

By this reassignment, the above-named program/provider of Preschool related Services agrees:

- 1. - To permit the County to retain any MEDICAID revenues received for Preschool services provided to Medicaid eligible children.**
- 2. - To accept as payment in full the contracted reimbursement rates for preschool related covered services.**
- 3. - To agree not to bill Medicaid directly for any service billed by the County under this contract.**
- 4. - To comply with all the rules and policies as described in the contract with Wyoming County for Preschool related services.**

Note: Nothing in this statement of assignment would prohibit a Medicaid Provider from claiming reimbursement for Medicaid eligible services rendered outside the scope this agreement.

AUTHORIZED SIGNATURE

Date

APPENDIX H

WYOMING COUNTY YOUTH BUREAU
Daily Session Notes

Child's Name: _____ Therapy: _____ Month/Year: _____

<p>Date: _____ CPT Code(s): _____</p> <p>Group/Ind: _____ Group Size: _____ Start time: _____ End time: _____ Length/sess: _____ Svc Location: _____</p>	<p>Goals Addressed / Performance: _____</p> <p>Provider Signature/License/Title: _____ Provider Printed Name/License/Title: _____ UDO/USO Signature (if applicable): _____ UDO/USO Printed Name/License/Title (if applicable): _____</p>
<p>Date: _____ CPT Code(s): _____</p> <p>Group/Ind: _____ Group Size: _____ Start time: _____ End time: _____ Length/sess: _____ Svc Location: _____</p>	<p>Goals Addressed / Performance: _____</p> <p>Provider Signature/License/Title: _____ Provider Printed Name/License/Title: _____ UDO/USO Signature (if applicable): _____ UDO/USO Printed Name/License/Title (if applicable): _____</p>
<p>Date: _____ CPT Code(s): _____</p> <p>Group/Ind: _____ Group Size: _____ Start time: _____ End time: _____ Length/sess: _____ Svc Location: _____</p>	<p>Goals Addressed / Performance: _____</p> <p>Provider Signature/License/Title: _____ Provider Printed Name/License/Title: _____ UDO/USO Signature (if applicable): _____ UDO/USO Printed Name/License/Title (if applicable): _____</p>
<p>Date: _____ CPT Code(s): _____</p> <p>Group/Ind: _____ Group Size: _____ Start time: _____ End time: _____ Length/sess: _____ Svc Location: _____</p>	<p>Goals Addressed / Performance: _____</p> <p>Provider Signature/License/Title: _____ Provider Printed Name/License/Title: _____ UDO/USO Signature (if applicable): _____ UDO/USO Printed Name/License/Title (if applicable): _____</p>
<p>Date: _____ CPT Code(s): _____</p> <p>Group/Ind: _____ Group Size: _____ Start time: _____ End time: _____ Length/sess: _____ Svc Location: _____</p>	<p>Goals Addressed / Performance: _____</p> <p>Provider Signature/License/Title: _____ Provider Printed Name/License/Title: _____ UDO/USO Signature (if applicable): _____ UDO/USO Printed Name/License/Title (if applicable): _____</p>

**Wyoming County Youth Bureau
Preschool Special Education Program**

**Recommendation for Evaluations and all Health Related Support Services
as Indicated on a Student's Individualized Education Program**

Child's Name: _____ **Date of Birth:** _____

School District: _____

It is necessary to obtain prescriptions for the therapies as indicated by the above child's IEP (Individualized Education Plan). Provider please note Speech, Physical and Occupational *therapy* includes evaluation and services if warranted.

Service	Frequency & Duration	Reason Recommended:
_____ Physical Therapy	_____	_____
_____ Occupational Therapy	_____	_____
_____ Speech Therapy	_____	_____
_____ Psychological Counseling	_____	_____
_____ Audiological Evaluation	_____	_____
_____ Other Evaluation (please specify _____)	_____	_____

Medical Diagnosis Code (ICD-10): _____

Recommendation by (Print Name & Title): _____
(Physician, PA, Nurse Practitioner, NYS Licensed Speech/Language Pathologist)

Signature: _____ **License #:** _____ **Date:** _____
(Physician, PA, or Nurse Practitioner)

Signature: _____ **License #:** _____ **Date:** _____
(NYS Licensed Speech/Language Pathologist)

ASHA #: _____ **NPI #:** _____
(If Applicable)

Address: _____ **Phone #:** _____

*This script is required in accordance with Therapists' Practice Acts and therapy **CANNOT** begin until receipt of a **signed** and **dated** prescription is received.*



Emily Herman <emilyhopeherman@gmail.com>

Amtrak: eTicket and Receipt for Your 03/06/2022 Trip - EMILY HERMAN

1 message

etickets@amtrak.com <etickets@amtrak.com>

Sat, Feb 19, 2022 at 7:57 PM

To: [REDACTED]

SALES RECEIPT

Purchased: 02/19/2022 4:57 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

1 Massachusetts Ave NW Washington, DC 20001 800-USA-RAIL Amtrak.com

Reservation Number - DC8CB0 Buffalo, NY - Depew Station to Albany-Rensselaer, NY (Round-Trip) FEBRUARY 19, 2022

Billing Information

PayPal (Purchase)

em*****@gmail.com

Total \$183.00

Purchase Summary - Ticket Number 0500749544838

TRAIN 448: Buffalo, NY - Depew Station to Albany-Rensselaer, NY (Round-Trip) Depart 9:05 AM, Sunday, March 6, 2022

1 ADULT RAIL FARE

\$42.00

1 BUSINESS CLASS SEAT

\$26.00

Ticket Terms & Conditions NOT VALID ON OTHER DATES/TRAINS RAIL FARE ONLY VALID WHEN TRAVELING IN BUSINESS CLASS

Subtotal

\$68.00

TRAIN 63: Albany-Rensselaer, NY to Buffalo, NY - Depew Station (Round-Trip) Depart 10:00 AM, Tuesday, March 8, 2022

1 ADULT RAIL FARE

\$89.00

1 BUSINESS CLASS SEAT

\$26.00

Ticket Terms & Conditions CANCELLATION FEE MAY APPLY.

Subtotal

\$115.00

Total Charged by Amtrak

\$183.00

Passengers

Emily Herman

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](https://www.amtrak.com/changes).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](https://www.amtrak.com/terms-and-conditions.html). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.

received
2-28-22

February 28, 2022

Dear Tim Anderson & Emily Herman

It is with regret that I submit this notice of resignation. My last day working at Wyoming Central School will be Thursday, March 31, 2022.

It has been a pleasure working with everyone.

Sincerely,

Vanessa Brewster

Vanessa Brewster

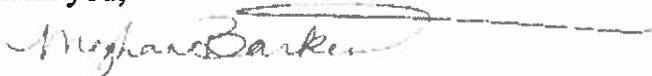
February 28, 2022

Dear Board of Education and Emily Herman,

I am making a request for up to 20 days be granted for CSE time over the 2022 summer. As the district CSE Chairperson, I coordinate with other districts and manage the yearly CSE/CPSE calendar. It is my hope that over the summer I can create a better, more streamlined system for our district that better dictates roles and responsibilities to the special education team here at Wyoming. Being chairperson over the past 3 years and through the COVID pandemic has been an eye-opening experience where I have learned first-hand the importance of being pro-active, rather than reactive. If I am granted these days, here are some goals I plan to accomplish this summer.

- Look into the current system of CSE, specifically, how new referrals and annual reviews are processed, and look to streamline system to remove excess steps
- Determine responsibilities for CSE members and clerical staff
- Communicate with families for the upcoming school year best dates/times they would be available for CSE meeting to avoid multiple rescheduling
- Create a draft calendar of tentative dates for all CPSE/CSE annual review meeting dates, with pre-meeting schedules and draft due dates for service providers
- Create a bank of common language for “Program Modifications,” “Supplemental Aids” and “Testing Accommodations” for service providers
- Create a bank of professional learning opportunities to be used during monthly Special Education Department Meetings for 2022-2023 school year
- Coordinate with neighboring school districts a plan for 8th grade students to choose high school preference (earlier than March/April) and create a CSE meeting with the high school providers
- Continue holding annual review meetings for transition students from preschool to school-age
- Look into the current systems of RTI to create a plan to provide intervention times by providers when necessary
- Check, file, and move F&P reading benchmarks from the previous grade to new grade. I would also like to provide the next years teacher with tentative reading groups based on the end-of-year benchmark assessments

Thank you,



Meghan Barker, Special Education Teacher/CSE Chairperson